

TENANT'S NOTICE TO VACATE

To: _____

Date: _____

Please take notice of our intention to vacate our residence located at

on or before _____.

The reason we are moving is :

We understand that we are responsible for paying rent through the end of the term agreed to in the Lease/Rental Agreement or until another tenant is approved by the management and has taken occupancy, whichever happens first. As we have agreed in our Lease/Rental Agreement, we will make the premises accessible to show to prospective tenants or purchasers at any and all reasonable times, whether we are present or not.

We understand that our security deposit may be refunded less past due unpaid charges, if any, after we have moved out completely and returned possession of the premises to the management, as long as we leave the residence in clean and undamaged condition.

Please Return Deposits to our new address at:

We would like to request a reference from you.

Thank you, but we do not need a reference.

Tenant: _____

Tenant: _____